

FY09 BUDGET APPROACH INFORMATION SESSIONS

University Budget & Finance will be hosting a series of sessions for RRC Managers and their personnel to present information and discuss strategies relating to FY09 budget development, entry into CUFS, and conversion to PeopleSoft.

Special sessions have been arranged for RRCs on the St Paul campus (on March 25) and for the coordinate campuses (following the regular meeting of RRC Managers on March 19). Because of limitations in room size, we ask that RRC Managers and staff from East and West Bank units refrain from attending these two sessions.

Staff from any RRC, including St Paul units and coordinate campuses, should feel free to attend either the March 12 or the March 17 sessions. No RSVP is required.

The schedule for all meetings follows. Please contact Jessie Strader at jstrader@umn.edu or 612-625-4517, if you have any questions or concerns regarding these meetings.

Any RRCs:

Wednesday, March 12
2:30 PM – 4:00 PM
370 Anderson Hall
<http://www1.umn.edu/twincities/maps/AndH/index.html>

Monday, March 17
10:30 AM – 12:00 PM
B75 Amundson Hall
<http://www1.umn.edu/twincities/maps/AmundH/index.html>

St Paul RRCs Only:

Tuesday, March 25
10:30 AM – 12:00 PM
R380 VoTech
<http://www1.umn.edu/twincities/maps/VoTech/index.html>

Coordinate Campuses Only (others please see note below):

Wednesday, March 19
11:00 AM - 12:30 PM
Regents Office West Committee Room
655 McNamara

NOTE: This session will also be available for additional staff in the coordinate campuses and for staff from units on Twin Cities campuses via conference call. To reserve a place in the conference call, please send an email to jstrader@umn.edu with a count of staff planning to call in, along with their names and email addresses. Instructions for calling in will be sent *only* to pre-registered staff. Reservations for the conference call will be accepted through Friday, March 14.

PLEASE NOTE:

These information sessions *are not* the training required
for CUFS Budget Prep. For training see:

<http://www1.umn.edu/ohr/trainingservices/financial/cufs/index.html#bp>